Steps in visa apply process

- 1. Go to url: <u>https://oss.buu.ac.th/index.php?r=site/index2</u>
- 2. Click the triple bar for login.





3. Enter "username" and "password" (same as register system) then click "Login" button.

4. Click "My Visa" menu



5. Click "Apply For Visa" button.

≡ menu	One Stop Service Burapha University					*
	Home	Vir	tual Card		Wi-Fi	
				MissOrapan Sapabsri		
		190	Expire On 3 Aug 2021	Passport Number : N00179442 Type of Visa : Non-Immigrant Visa Visa Category : ED Visa Issued Date : 04 Aug 2020		
	The expiration date remains		Apply For Visa			

6.	Fill the information	that show "r	ed asterisk" the	en click '	'SUBMIT"	button.
· ·					0001111	0 0000110

One Stop Service					
Home	Virtu	ual Card	Wi-Fi		
Request Form for a Letter of Visa Matters					
Information	Information				
Name	Miss Orapan Sapabsri				
Passport No.	N00179442				
Faculty	Science				
Student ID	58030647				
Education Level	Undergraduate (Full-Time)				
Program	Mathematics				
Passport expire date *	m				
Tel.	© 0942946782				
Education Status	Education Status Status Graduated G.P.A 3.42 Visa				
Status Graduated					
G.P.A 3.42					
VISA					
Date	Date Expire: 03 AUG 2021				
I would like to request the	I would like to request the document for :				
* Visa Type Change		Application			
		Extend			
		Change	SUBMIT		
สำนักคอมพิวเตอร์ มหาวิทยาล้	ัยบูรพา f	8	Copyright © Computer Center, Burapha University		

7. Click "YES" to confirm apply for a visa.

Confirm		
You've requested to apply for new visa.		
	CANCEL	YES

8. Tracking process of visa applying from your page. (apply visa page)

Each step describes as follows:

8.1 waiting for advisor or head of course approve your request for a visa.



8.2 The Global Relations Center (GRC) preparing your document.

e	Your request is sent to Foreign Office
e	Advisor (Undergraduate Degrees) or Head of Course (Graduate Degrees)
e	Inform Dean
4	Immigration Documentation

8.3 This message inform you to contact GRC within 3 working days for get your document.

Immigration Document is ready!

Please visit at Foreign Office, 8 th floor, President Building to get an immigration Document in .3. Days. Otherwise, we will destroy it. Caution

When you get new visa, please bring to the Foreign Officer at Internatioal Relation Office, 8th floor, President Building.

Notes:

After back from Immigration, Please contact GRC for inform new visa information to

them.