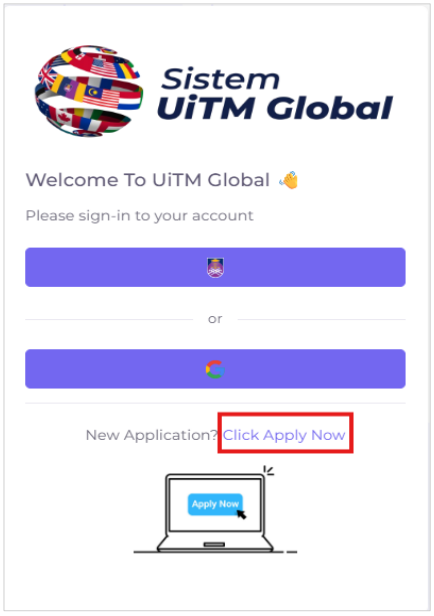
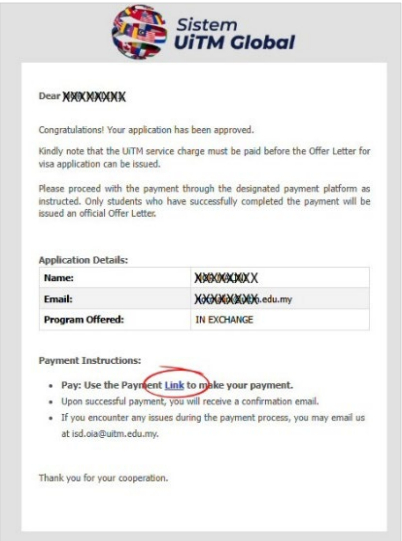
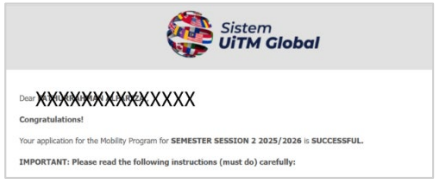
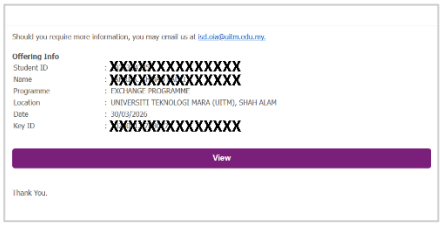
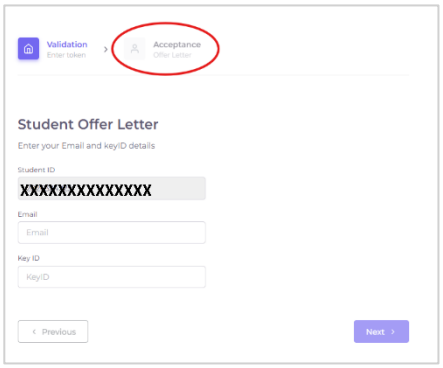
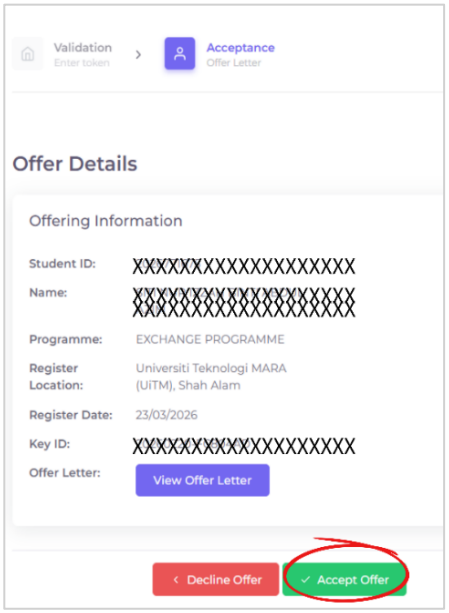
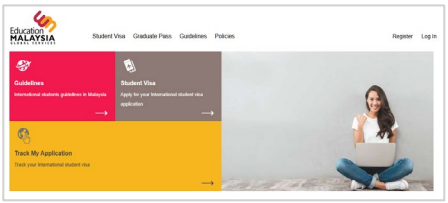
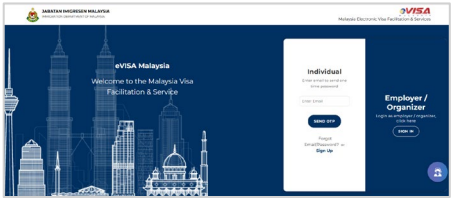
UNIVERSITI TEKNOLOGI MARA (UiTM)
INBOUND MOBILITY PROCEDURES FOR INTERNATIONAL STUDENTS
(STUDENT EXCHANGE, RESEARCH, INTERNSHIP AND TEACHING ASSISTANT)

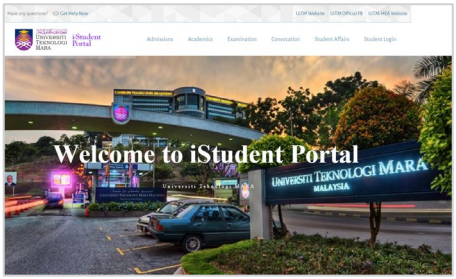
No.	Procedure	Details of Procedure	
1	Apply & Submit Application	• Students are strongly advised to initiate early communication with the relevant Faculty Liaison Officer (LO) before submitting their application. The list of Liaison Officers (LO) can be found at UiTM Global website: https://uitmglobal.uitm.edu.my/index.php/component/sppagebuilder/?view=page&id=111 • Applications must be submitted through the UiTM Global System, and all required attachments must be included. **Application link:** https://mobiliti.uitm.edu.my/ *Templates/samples of attachments can be found at*: *https://drive.google.com/drive/u/1/folders/1gkbhJM2XV9GjvpJ_C4mKDa4VnbDBqnjq* • Applications must be submitted at least **five (5) months before** the commencement of the programme.	  ***The applicant's name must be entered according to the passport's Machine-Readable Zone (MRZ) format located at the bottom of the photo page. The "<" symbol should be excluded, as it is used as a filler character or space.***

2	Make Service Charge Payment	• Students are required to make a **service charge payment of RM212.00** through the UiTM Global System after their application has been approved. • **The offer letter from UiTM will only be issued once the service charge payment has been made.**	
	Receive Offer Letter	The offer letter will be emailed through the UiTM Global System. **The following details will be provided in the offer letter email:** • Pre-arrival and post-arrival visa procedures • Full guidelines for the online mobility visa application • UiTM Student Portal registration and activation • Payment of the Malaysia Student Pass, Personal Bond, and document stamping • Accommodation procedures • Airport transport service procedures **Please read the offer letter email carefully and thoroughly.**	Offer letter email:  

3	Accept Offer	• Students **MUST click 'Accept Offer'** to confirm their acceptance of the offered programme.	 
4	Apply e-VAL (Visa Approval Letter)	• After accepting the offer, students are required to proceed with the application for the e-VAL (Visa Approval Letter) through the EMGS website at: https://visa.educationmalaysia.gov.my/ **The e-VAL is issued when the visa application reaches 80%.** **STUDENTS ARE STRICTLY ADVISED NOT TO PURCHASE FLIGHT TICKETS TO MALAYSIA UNTIL THE E-VAL HAS BEEN OBTAINED.**	

5	Apply for Single Entry Visa (SEV)	• After receiving the e-VAL, students are required to obtain a Single Entry Visa (SEV) from the Malaysian Embassy in their home country or through: https://malaysiavisa.imi.gov.my/evisa/login • List of countries that require to apply for the SEV: https://visa.educationmalaysia.gov.my/guidelines/sev-required-countries	
6	Travel to Malaysia	• Students can make travel arrangements to Universiti Teknologi MARA (UiTM), Malaysia, and notify UiTM of their arrival date. Please refer to the offer letter email for the airport transport service procedures. • MUST complete the Malaysia Digital Arrival Card (MDAC) online at the Malaysia Immigration Department website: https://imigresen-online.imi.gov.my/mdac/main	 
7	Arrive in Malaysia / at UiTM	• Upon arrival at Kuala Lumpur International Airport (KLIA), students must **register/ check-in at the EMGS International Student Arrival Centre (ISAC) in KLIA Terminal 1 and KLIA Terminal 2** (https://educationmalaysia.gov.my/plan-your-studies/start-to-prepare/international-student-arrival-centre-(isac))	

		• To continue with the post-arrival visa procedure and the processing of the Malaysia Student Pass at UiTM as instructed in the offer letter email.	
8	Post-arrival Medical Examination	• Undergo the compulsory post-arrival medical examination at UiTM Health Centre (Public University) for the Student Pass procedure **within seven (7) days of arrival.**	 UiTM Health Centre
9	Passport Submission	• Submit passport to UiTM Global for the Student Pass application upon completion of the post-arrival medical examination. Please refer to the full guidelines on the mobility visa application. • **The Student Pass application will take approximately 35 working days to be completed. Students will have to stay in Malaysia during this period before travelling to home country or other countries.**	 UiTM Global, Kompleks Antarabangsa

10	Academic Registration	• Liaise with the Faculty Liaison Officer (LO) for physical or online course registration and other academic-related matters. • The procedure for UiTM Student Portal registration and activation is provided in the offer letter email.	
11	Attend Classes/ Program	• Attend classes and programmes according to the schedule provided by the faculty.	
12	Participating in University Activities	• Students are encouraged to participate in non-academic and cultural activities organized by UiTM Global.	
13	Student Pass Cancellation & Personal Bond Refund	• **Students MUST apply for Student Pass cancellation/clearance one (1) month before returning to their home country** (based on the flight ticket date). A confirmed flight ticket must be submitted for the cancellation process. • The Personal Bond Refund Form must be submitted together with the Student Pass cancellation. • Please refer to the full guidelines on the mobility visa application.	

14	Return Arrangement	Notify UiTM of the departure date. Refer to the offer letter email for airport transport service procedures.	

Estimated Cost for UiTM Inbound Mobility Programme:

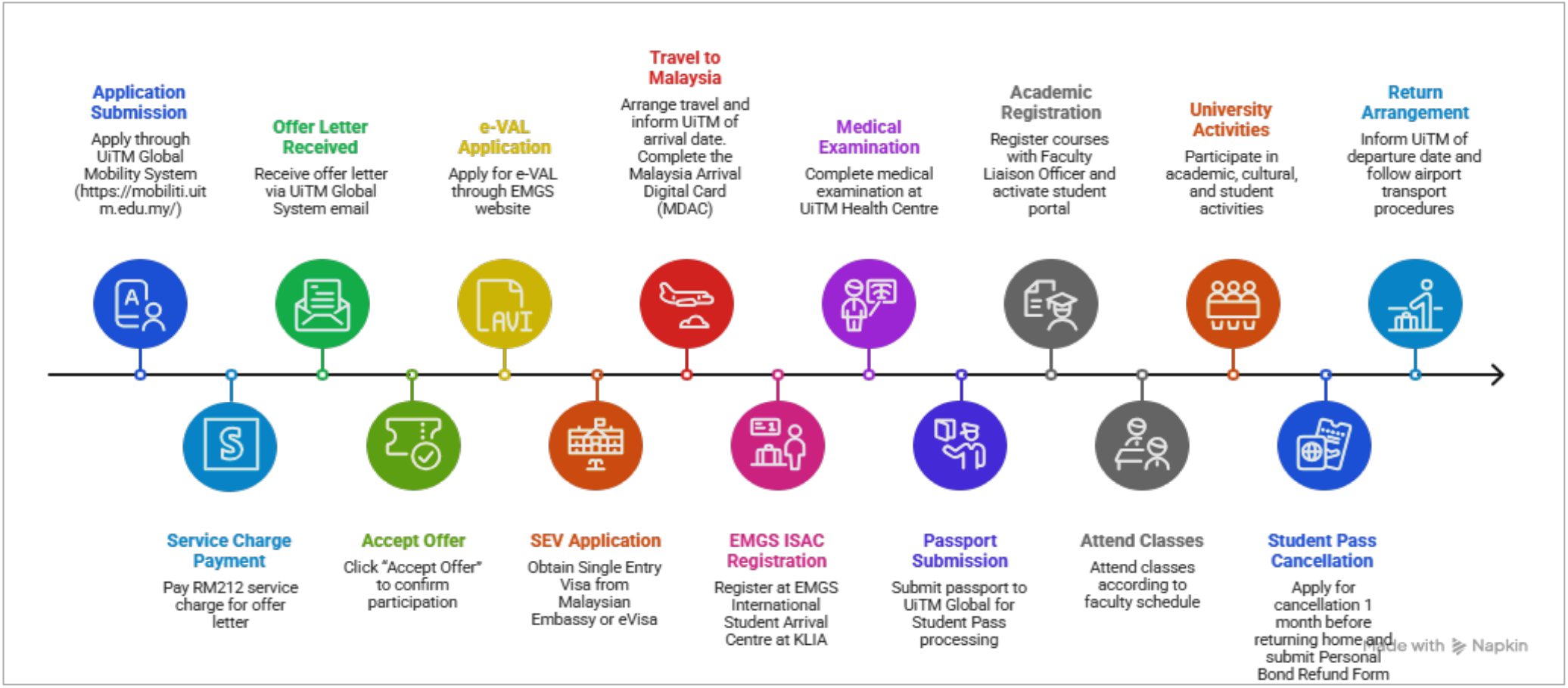
1.	Service charge payment	:	MYR212 (inc. tax)
	Tuition fee	:	This fee is waived if your university is a partner university of UiTM via a Memorandum of Understanding (MoU) or Memorandum of Agreement (MoA). For institutions without a MoU/ MoA with UiTM, the imposition of tuition fees shall be subject to the discretion and consideration of the respective faculty.
2.	e-Visa Approval Letter (eVAL) inc. insurance subscription	:	Up to MYR900
3.	Personal Bond (refundable)	:	Click here to find the personal bond fees by country.
4.	Personal Bond document stamping	:	MYR10
5.	Post-arrival medical examination	:	MYR220
6.	Malaysia Student Pass (Multiple Entry Visa)	:	Up to MYR120 (varies by country)
7.	Accommodation	:	• Bare by the student • Reciprocal (based on an agreement between the faculty/UiTM and the home university) Accommodation options: ➢ UiTM college/dormitory ➢ Rented rooms or apartments near UiTM campuses
8.	Transportation in UiTM		• UiTM provides free shuttle services for on-campus transportation (exc. Weekend and Public Holidays) • Non-UiTM transportation is bare by the students

For further information and enquiries please contact:
Department of International Affairs (DIA), UiTM Global
Kompleks Antarabangsa
Universiti Teknologi MARA
40450 Shah Alam
SELANGOR DARUL EHSAN
MALAYSIA
Email: dia@uitm.edu.my / Website: https://uitmglobal.uitm.edu.my/

UiTM Global

GUIDELINE

INBOUND MOBILITY PROCEDURES FOR INTERNATIONAL STUDENTS



Department of International Affairs (DIA)
UiTM Global
Kompleks Antarabangsa, Universiti Teknologi MARA, 40450 Shah Alam, Selangor